



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
REGULAR MEETING
November 20, 2008

CALL REGULAR MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:31 p.m.

ROLL CALL: Directors: President Leonard Woren, Vice President Ron Fenech, Secretary Ric Lohman, Treasurer Gael Erickson, and Board Member Matthew Clark.

Staff: General Manager Chuck Duffy, District Administrator Delia Comito, and District Counsel Jonathan Wittwer.

GENERAL PUBLIC PARTICIPATION

Director Lohman announced that the 30-day public review period for the Notice of Preparation for the Big Wave Wellness project, APN 047-311-060, was currently open for comments, running from 11/5/08 to 12/5/08.

ACTION AGENDA

- 1. Consideration of Variance Application: Tom Carey for McDonald Trust, APN: 048-013-620, Coronado Ave., Miramar, 4,400 sq. ft. parcel, zoned R-1/S-9 (10,000 sq. ft. minimum), Proposed Single-Family Dwelling.**

District Counsel reviewed the variance findings contained in the agenda packet. The proposed house is to be built on a sub-standard lot not included in the LCP build-out calculations, which would have a deleterious affect on the District's ability to adequately serve legal parcels within the District, especially as related to wet weather flows. Tom Carey, the applicant, spoke in favor of approving serving the project. Because several findings regarding the legality of the parcel creation cannot currently be made without further information, the Board declined to approve the variance at this time. District Counsel will work with the applicant to clarify any parcel legality issues, and will also contact County Counsel to review the issues at hand.

- 2. Consideration of Proposal for District Newsletter.**

ACTION: Director Lohman moved to have the General Manager develop the newsletter in house with Dudek and existing staff. (Lohman/Clark). Approved 5-0.

3. Consideration of a Resolution Approving Preliminary Amended Reassessment, Order Public Hearing, and Directing Actions.

ACTION: Director Lohman moved to approve the Resolution Approving Preliminary Amended Reassessments, Ordering Hearing and Directing Actions with Respect Thereto. (Res. 2008-011). (Lohman/Fenech). Approved 5-0.

4. Consideration of Acceptance and Filing of Notice of Completion for 2007 Capital Improvement Project - Sewer Replacements and Manhole Improvements.

ACTION: Director Clark moved to accept the project into the District sewer system, approve the \$12,600 payment request, file a Notice of Completion with the County, and release the final retention payment when the 30 day lien period expires. (Clark/Fenech). Approved 5-0.

CONSENT AGENDA

- 5. Approval of Special & Regular Meeting minutes for October 16, 2008.**
- 6. Approval of November 2008 warrants totaling \$191,769.11 (Checks 3235-3274).**
- 7. Approval of Assessment District distribution #5-08/09 for \$2,654.59.**
- 8. Approval of October 2008 Financial Statements.**

ACTION: Director Lohman moved to approve the Consent Agenda. (Lohman/Erickson). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

9. Sewer Authority Mid-Coastside.

Director Lohman reported on the recycled water committee's activities. SAM is moving forward with the recycled water pilot project to serve treated effluent to the Ocean Colony golf course.

10. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

- 11. Attorney's Report.**
- 12. Treasurer's Report.**
- 13. General Manager's Report.**
 - a. SAM Wet Weather Storage Project.
 - b. Update on the provision of parks and recreation services on the Mid-Coastside.
- 14. Administrator's Report.**
- 15. Engineer's Report.**
 - a. Naples Beach Pump Station & Force Main Projects.

ADJOURN TO CLOSED SESSION

1. **Conference with Legal Counsel – Possible Initiation of Litigation (Government Code Section 54956.9(c), four potential cases).**

2. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**

Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

The board reconvened to open session at 9:59 p.m.. District Counsel Jonathan Wittwer announced there was no reportable action taken in Closed Session.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:59 p.m..

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: December 18, 2008